

Canadian Securities Administrators Autorités canadiennes en valeurs mobilières

NOTICE

PROPOSED AMENDMENTS TO MULTILATERAL INSTRUMENT 52-109 CERTIFICATION OF DISCLOSURE IN ISSUERS' ANNUAL AND INTERIM FILINGS AND COMPANION POLICY 52-109CP

Introduction

The following are initiatives of members of the Canadian Securities Administrators, other than British Columbia (the Participating Jurisdictions):

- a proposed amendment instrument (the Proposed Amendment Instrument) amending Multilateral Instrument 52-109 *Certification of Disclosure in Issuers' Annual and Interim Filings* (the Certification Instrument); and
- proposed amendments (the Proposed CP Amendments and together with the Proposed Amendment Instrument, the Proposed Amendments) to Companion Policy 52-109CP to the Certification Instrument (the Companion Policy).

The Proposed Amendment Instrument has been made, or is expected to be made, by each of the Participating Jurisdictions and will be implemented as:

- a rule in each of Alberta, Manitoba, Ontario, New Brunswick, Nova Scotia and Newfoundland and Labrador;
- a Commission regulation in Saskatchewan and a regulation in the Northwest Territories;
- a policy in each of Prince Edward Island and Yukon; and
- a code in Nunavut.

It is expected that the Proposed CP Amendments will be adopted as a policy in each of Alberta, Saskatchewan, Manitoba, Ontario, New Brunswick, Nova Scotia, Prince Edward Island, Newfoundland and Labrador, the Northwest Territories, Nunavut and Yukon.

In Québec, since the Certification Instrument and the Companion Policy have not been adopted yet, the Proposed Amendment Instrument is being published as Amendment to Proposed *Regulation 52-109 respecting Certification of Disclosure in Issuers' Annual and Interim Filings*, and the Proposed CP Amendments are being published as Amendment to Proposed Policy Statement 52-109 to *Regulation 52-109 respecting Certification of Disclosure in Issuers' Annual and Interim Filings*.

Ministerial approvals

In Ontario, the Proposed Amendment Instrument and other required materials were delivered to the Minister responsible for the Ontario Securities Commission on March 23, 2005. The Minister may approve or reject the Proposed Amendment Instrument or return it for further consideration. If the Minister approves the Proposed Amendment Instrument or does not take any further action by June 6, 2005, the Proposed Amendment Instrument will come into force on June 6, 2005. The Proposed CP Amendments will come into force on the date that the Proposed Amendment Instrument Instrument Instrument to force on the date that the Proposed Amendment Instrument Instrument Instrument to force.

In Alberta, the Proposed Amendment Instrument and other materials were delivered to the Minister of Revenue on March 24, 2005. The Minister may approve or reject the Proposed Amendment Instrument. Subject to Ministerial approval, the Proposed Amendment Instrument and the Proposed CP Amendments will come into force on June 6, 2005. The Alberta Securities Commission will issue a separate notice advising of whether the Minister has approved or rejected the Proposed Amendment Instrument.

Provided all necessary ministerial approvals are obtained, we expect to implement the Proposed Amendment Instrument and the Proposed CP Amendments on June 6, 2005.

Background to the Certification Instrument and the Companion Policy

The Certification Instrument and the Companion Policy were initiatives of the Participating Jurisdictions.

The purpose of the Certification Instrument is to improve the quality and reliability of financial and other continuous disclosure reporting by reporting issuers. We believe that this in turn will help to maintain and enhance investor confidence.

Current filing requirements under the Certification Instrument

Under the Certification Instrument, issuers are required to file annual certificates for each financial year beginning on or after January 1, 2004. The form of annual certificate is Form 52-109F1 (the full annual certificate); however, issuers are permitted to file annual certificates in Form 52-109FT1 (the bare annual certificate) for financial years ending on or before March 30, 2005.

Issuers are also required to file interim certificates for each interim period beginning on or after January 1, 2004. The form of interim certificate is Form 52-109F2 (the full interim certificate); however, issuers are permitted to file interim certificates in Form 52-109FT2 (the bare interim certificate) for interim periods that occur before the end of the first financial year for which issuers are required to file full annual certificates.

Substance of the Proposed Amendments

The Proposed Amendments contain the following changes to the Certification Instrument and the Companion Policy:

1. Deferral of certifications regarding internal control over financial reporting

The Proposed Amendments allow certifying officers to omit the following certifications from their full annual certificates filed for financial years ending on or before June 29,

2006 (permitted financial years) and their full interim certificates filed for permitted interim periods:

- (a) the certification that the certifying officers are responsible for establishing and maintaining internal control over financial reporting;
- (b) the certification that the certifying officers have designed internal control over financial reporting, or caused it to be designed under their supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with GAAP; and
- (c) the certification that the certifying officers have caused the issuer to disclose in the issuer's MD&A any change in the issuer's internal control over financial reporting that occurred during the issuer's most recent period that materially affected, or is reasonably likely to materially affect, the issuer's internal control over financial reporting.

The permitted interim periods are those interim periods that occur before the end of the first financial year for which an issuer is required to file full annual certificates that include the certifications described in paragraphs (a), (b) and (c) above.

If the Proposed Amendments are made, issuers will be permitted to file annual certificates and interim certificates for the specified financial years and interim periods in the forms set out in Appendix A to this Notice.

2. Appendix A to the Companion Policy

In light of the changes to the Certification Instrument described above, the Proposed Amendments also include consequential changes to Appendix A to the Companion Policy.

The certifications required in annual certificates and interim certificates, assuming the Proposed Amendments come into force, are summarized in the table below:

Summary of certifications ¹	Bare interim certificate	Bare annual certificate	Interim certificate for permitted interim periods	Annual certificate for permitted financial years	Full interim certificate	Full annual certificate
The certifying officers have reviewed the annual filings or interim filings. <i>Paragraph 1</i>	Required	Required	Required	Required	Required	Required
Based on the certifying officers' knowledge, the issuer's annual filings or interim filings	Required	Required	Required	Required	Required	Required

Summary of certifications ¹	Bare interim certificate	Bare annual certificate	Interim certificate for permitted interim periods	Annual certificate for permitted financial years	Full interim certificate	Full annual certificate
do not contain any misrepresentations. <i>Paragraph 2</i>						
Based on the certifying officers' knowledge, the financial statements and other financial information in the annual filings or interim filings fairly present the financial condition, results of operations and cash flows of the issuer. <i>Paragraph 3</i>	Required	Required	Required	Required	Required	Required
The certifying officers are responsible for establishing and maintaining disclosure controls and procedures and have designed (or caused to be designed) such disclosure controls and procedures. Introductory language to paragraph 4 and paragraph 4(a)	Not required	Not required	Required	Required	Required	Required
The certifying officers are responsible for establishing and maintaining internal control over financial reporting and have designed (or caused to be designed) such internal control over financial reporting. <i>Introductory language</i> <i>to paragraph 4 and</i> <i>paragraph 4(b)</i>	Not required	Not required	Not required	Not required	Required	Required

Summary of certifications ¹	Bare interim certificate	Bare annual certificate	Interim certificate for permitted interim periods	Annual certificate for permitted financial years	Full interim certificate	Full annual certificate
The certifying officers have evaluated the effectiveness of disclosure controls and procedures and caused the issuer to disclose their conclusions. Paragraph 4(c)	Not required	Not required	Not required	Required	Not Required	Required
The certifying officers have caused the issuer to disclose certain changes in internal control over financial reporting. <i>Paragraph</i> 5	Not required	Not required	Not required	Not required	Required	Required

¹ Please see Forms 52-109F1, 52-109FT1, 52-109F2 and 52-109FT2 for the prescribed wording of the required certifications.

Purpose of the Proposed Amendments

We believe that it is critical for our markets that all reporting issuers have sound internal control over financial reporting. The Proposed Amendments will allow additional time for certifying officers to satisfy themselves that they have an appropriate basis for providing the certifications regarding internal control over financial reporting in their full annual certificates and full interim certificates.

Summary of written comments received by the Participating Jurisdictions

The Proposed Amendments were published for comment on November 26, 2004. The comment period expired on February 24, 2005.

We received submissions from two commenters, Christopher Loucks, CA and the CICA's Canadian Performance Reporting Board. We have considered the comments received and thank the commenters. A summary of the comments, together with the responses of the Participating Jurisdictions, are set out in Appendix B of this Notice.

After considering the comments, we have determined that no substantive changes to the Proposed Amendments are required. We have made certain drafting changes to the Proposed Amendments; however, as we believe these changes do not change the substance of the Proposed Amendments and are not material, we are not republishing the Proposed Amendments for a further comment period.

Related instruments

The Certification Instrument is related to:

- National Instrument 51-102 Continuous Disclosure Obligations;
- National Instrument 71-102 Continuous Disclosure and Other Exemptions Relating to Foreign Issuers; and
- National Instrument 52-107 Acceptable Accounting Principles, Auditing Standards and Reporting Currency.

Alternatives

We did not identify any alternatives that we believed accomplished the purposes of the Certification Instrument, as discussed above, while allowing additional time for certifying officers to satisfy themselves that they have an appropriate basis for providing the representations regarding internal control over financial reporting.

Anticipated costs and benefits

The anticipated costs and benefits of implementing the Certification Instrument were previously outlined in the paper entitled *Investor Confidence Initiatives: A Cost-Benefit Analysis*, which was published on June 27, 2003. The Proposed Amendments do not impose any additional requirements upon reporting issuers. As a result, we believe that the benefits of the Proposed Amendments outweigh the costs, if any.

Reliance on unpublished studies, etc.

In developing the Proposed Amendments, we did not rely upon any significant unpublished study, report or other written materials.

Questions

Please refer your questions to any of:

Ontario Securities Commission

John Carchrae Chief Accountant (416) 593 8221 jcarchrae@osc.gov.on.ca

Lisa Enright Senior Accountant, Corporate Finance (416) 593 3686 lenright@osc.gov.on.ca Erez Blumberger Assistant Manager, Corporate Finance (416) 593 3662 eblumberger@osc.gov.on.ca

Jo-Anne Matear Senior Legal Counsel, Corporate Finance (416) 593 2323 jmatear@osc.gov.on.ca

Alberta Securities Commission

Denise Hendrickson General Counsel (403) 297 2648 denise.hendrickson@seccom.ab.ca

Kari Horn Senior Legal Counsel (403) 297 4698 kari.horn@seccom.ab.ca

Autorité des marchés financiers

Sylvie Anctil-Bavas Spécialiste - expertise comptable (514) 395 0558, poste 4373 sylvie.anctil-bavas@lautorite.qc.ca

Manitoba Securities Commission

Bob Bouchard Director, Corporate Finance (204) 945-2555 bbouchard@gov.mb.ca

Text of the Proposed Amendments

The text of the Proposed Amendments follows.

Date: April 1, 2005

Fred Snell Chief Accountant (403) 297 6553 fred.snell@seccom.ab.ca

APPENDIX A

Sample annual certificate permitted to be filed for financial years ending on or before June 29, 2006 Form 52-109F1 - Certification of Annual Filings

I, *(identify the certifying officer, the issuer, and his or her position at the issuer*), certify that:

- 1. I have reviewed the annual filings (as this term is defined in Multilateral Instrument 52-109 *Certification of Disclosure in Issuers' Annual and Interim Filings*) of *(identify issuer)* (the issuer) for the period ending *(state the relevant date)*;
- 2. Based on my knowledge, the annual filings do not contain any untrue statement of a material fact or omit to state a material fact required to be stated or that is necessary to make a statement not misleading in light of the circumstances under which it was made, with respect to the period covered by the annual filings;
- 3. Based on my knowledge, the annual financial statements together with the other financial information included in the annual filings fairly present in all material respects the financial condition, results of operations and cash flows of the issuer, as of the date and for the periods presented in the annual filings;
- 4. The issuer's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures and internal control over financial reporting for the issuer, and we have:
 - (a) designed such disclosure controls and procedures, or caused them to be designed under our supervision, to provide reasonable assurance that material information relating to the issuer, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which the annual filings are being prepared;
 - (b) designed such internal control over financial reporting, or caused it to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with the issuer's GAAP; and
 - (c) evaluated the effectiveness of the issuer's disclosure controls and procedures as of the end of the period covered by the annual filings and have caused the issuer to disclose in the annual MD&A our conclusions about the effectiveness of the disclosure controls and procedures as of the end of the period covered by the annual filings based on such evaluation; and
- 5. I have caused the issuer to disclose in the annual MD&A any change in the issuer's internal control over financial reporting that occurred during the issuer's most recent interim period that has materially affected, or is reasonably likely to materially affect, the issuer's internal control over financial reporting.

Date:

[Signature] [Title]

Sample interim certificate permitted to be filed for permitted interim periods Form 52-109F2 - Certification of Interim Filings

I *identify the certifying officer, the issuer, and his or her position at the issuer*, certify that:

- 1. I have reviewed the interim filings (as this term is defined in Multilateral Instrument 52-109 *Certification of Disclosure in Issuers' Annual and Interim Filings*) of *(identify the issuer)*, (the issuer) for the interim period ending *(state the relevant date)*;
- 2. Based on my knowledge, the interim filings do not contain any untrue statement of a material fact or omit to state a material fact required to be stated or that is necessary to make a statement not misleading in light of the circumstances under which it was made, with respect to the period covered by the interim filings;
- 3. Based on my knowledge, the interim financial statements together with the other financial information included in the interim filings fairly present in all material respects the financial condition, results of operations and cash flows of the issuer, as of the date and for the periods presented in the interim filings;
- 4. The issuer's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures and internal control over financial reporting for the issuer, and we have:
 - (a) designed such disclosure controls and procedures, or caused them to be designed under our supervision, to provide reasonable assurance that material information relating to the issuer, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which the interim filings are being prepared; and
 - (b) designed such internal control over financial reporting, or caused it to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with the issuer's GAAP; and
- 5. I have caused the issuer to disclose in the interim MD&A any change in the issuer's internal control over financial reporting that occurred during the issuer's most recent interim period that has materially affected, or is reasonably likely to materially affect, the issuer's internal control over financial reporting.

Date:

[Signature] [Title]